

Newland Parish Council General Meeting - Minutes May 2024

Held at Drax Sports and social club on the Tuesday 27th May 2025 @ 7.30pm

(1) Apologies for absence.

None

(2) Present

Stephen Greenwood	(Chair)	SG
Tony Brownbridge	(Vice Chair)	TB
Carol Bugg		CB
Cathy Barton		CB
Anne Roberts		AR
Jon Whiting (Clerk)		JW
& two (2) members of the public		

1. Minutes of last General meeting (January 2025)

Minutes were distributed to the Councillors via email prior to the meeting and were accepted as a true and accurate record at the meeting. Copy signed by SG.

2. 10 minute public forum (discuss items otherwise not on the agenda)

- SG requested his and the PC's official recognition and appreciation to be formally noted to Mrs Brownbridge for her work and time in leading the Newland flood wardens. SG continues to try and identify a new co-ordinator for the flood wardens.
- Discussion was had in relation to a recurrence of the use of stones along the highway along Riverside. A post will be made on the Newland Community Social media page as reminder to all residents concerning obstruction of the highway.

3. Planning

- no applications made

4. Newland Finances

- Finances £2081.71
- Parish Precept of £3000.
- SG advises that some of the current funds as above relate to a previous grant provided to Newlands Parish Council. With approval from the grant originator these funds will be ring-fenced for any parts / maintenance required for the defibrillator.

- A letter to Virgin bank will be drafted by JW to change the bank account details to JW at his address. This will be countersigned by SG and Carol Bugg. When the account details have been changed JW to make enquiries to set up online banking.
- Invoices have been received and are to be paid for, from
Duffins (grass / verge cutting) £110.00
Brian Hopper (2024 audit) £70.00
Duffins (debif housing unit) £282.00
Luke's Electric's (defib fit) £296.40 and
Georgina Ashton (2025 audit) £60.00

5. Agenda items

- Defibrillator Update – this is now sited and available to be used if required. SG has registered the defib and its location with 'Circuit'. AR agrees to take the lead in regards to any ongoing issues and maintenance.
- Newland Parish council finances 2024/2025 were audited by Georgina Ashton. No issues identified. A report compiled by the auditor was circulated during the meeting. Council members present at the meeting agree with annual governance statement (numbered 1 – 8 inclusive). Certificate of exemption, annual governance statement and accounting statements signed at meeting by SG and JW. The certificate of exemption form to be sent via email to PKF Littlejohn by JW.
- Proposed and agreed that Georgina Ashton is retained and to be instructed for 2025/26 audit.
- Glasdons salt bin has been removed
- JW to make enquiries regarding purchase price of a dog litter bin

6. Any other business for future meeting

- Research and enquires regarding NYC grass cutting grant
- Review any feedback / comments from social media post regarding obstruction of the highways issues

(3) Date and Time to be set for the General Meeting for the year.

Tuesday 9th September 2025 @ 7.30pm

Tuesday 6th January 2026 @ 7.30pm

Tuesday 7th April 2026 @ 7.30pm

Tuesday 26th May 2026 @ 7.00pm (AGM) followed by meeting

(Subject to change depending on Drax Club availability)

Meeting closed @ 19.52