

Newland Parish Council General Meeting

Held at Drax Sports & Social Club, on Tuesday 25th July 2023 @ 7.30pm

(1) Apologies for absence

No apologies

(2) Present

Jim Boyle	(Chair)	JB
Stephen Greenwood	(Vice Chair)	SG
Carol Bugg		CB
Tony Brownbridge		TB
Paul John-Griffiths		PJG
Michelle Thorpe	(Clerk)	MT

Two members of the public and County Councillor Mike Jordan

(3) Minutes of last General meeting (May 2023)

Minutes were distributed to the Councillors via email prior to the meeting and were accepted as a true and accurate record at the meeting.

PJG commented that he believed that the minutes should record more of the discussions that take place before voting on the resolutions. The extent of details was discussed as between a simple recording of the resolved actions and verbatim of the discussions. It was agreed that more detail would be minuted. PJG pointed out that the Agenda did not include the question of procurement of services which had been noted as any other business at the prior meeting. He proposed the adoption on a temporary basis the procurement rules used by Lancing Parish Council. This was agreed. (post meeting note – the rules for the procurement of services as contained in the model standing orders for Councils were circulated by email; the values shown in these can of course be varied to suit our requirements).

(4) 10 minute public forum (discuss items otherwise not on the agenda)

- It was raised that discussion on the memorial parade was not included on the agenda from the last meeting. This was covered with a post meeting note expressing gratitude and thanks to all concerned, which was included in the previous minutes.

- County Councillor Mike Jordan undated the meeting on the following issues:-
 - Provision of green bins
 - Parish Charter
 - 20's plenty campaign

(5) Planning

- Rusholme application – Withdrawn
- The extension to Orchard Villa was in accordance with the planning approval.
- A further application had been received for the retrospective application of conversion of agricultural land to a garden at The Robins. Although no objection could be raised about this application, the Council was concerned at the number of retrospective application being received and we will register this concern in a separate letter to NYCC Planning.

(6) Matters Arising:-

- **Road conditions** – North Yorkshire Highways continue to carry out repairs to the roads, although concern was expressed about the pot holes on Wood Lane near the A645 road bridge.
- Concerns were raised about vehicles speeding along Riverside, this will be monitored.
- **Flood wall issues** – Leakages through or under the sheet steel piling at high tides and during heavy rains was still occurring, continue to be monitored.
- The meeting with HB and Drainage board to examine drain near A645 road bridge had not occurred.
- **Old noticeboard/on-going maintenance** – The use of the old noticeboard for recording Parish history was awaiting the provision of a new lock, this is to be actioned by PJG.

(7) Newland Finances/CIL money/Accounts to sign

- CIL money still available to Newland Parish council is £3839.96. The Newland Parish Council is a positive £3994.62.

(8) Agenda items

- **Newly acquired lane-** The Land Registry application has been submitted by SG. The clearance works to be undertaken by DAC excavations were to commence on the 7th August 2023 and risk assessments have been issued by the Parish council and subsequently received, together with insurance details from the contractor.

A notice giving information about the works had been posted on the notice board and social media.

- Grass cutting – The extent of grass cutting on the parish land was discussed, subsequently Dave Leek had been contacted and returned to cut the parish land off Brier Lane..
- What are the plans with the pinfold? – It was noted that this could not be trimmed with a conventional lawnmower; plans would be discussed by the sub-committee on parish land.
- **Parish Land/Community garden** – The discussions centred on the use of the newly acquired land as to whether it should be natural or formal, allotments etc. It was the wish of the donor that it should be a community garden and it was noted that the local gardening club may be willing to take on the work of establishing a garden.

(9) Any other business for future meeting

- The creation of a new Parish Council website
- The use of a Parish Portal
- The possible use of Microsoft teams or other electronic communication

Meeting closed @ 21:00

Time and date of next meeting

Tuesday 26th September 2023 at Drax Sports & Social Club @ 7.30pm